oncourseconnect

Quick Start: Mobile Guide
for Students and Guardians

The OnCourse Connect portal is your go-to
location for grades, attendance, assignments,
and messages from teachers!

This website can be used from the web
browser of your computer or mobile device.
This guide will help you with the **mobile
version** of this website.

From your computer or mobile phone, open
your web browser and visit:

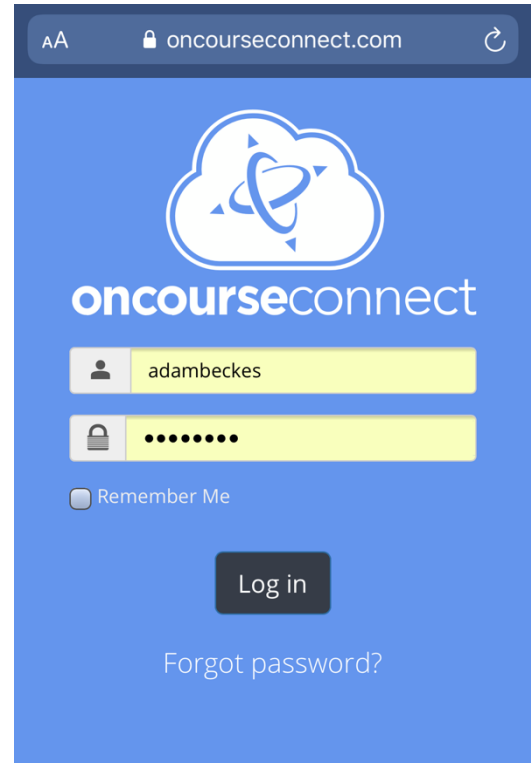**www.OnCourseConnect.com**

Logging In

Visit www.OnCourseConnect.com from your mobile browser (see screenshot, right):

1. Enter the username and password provided by your school district

   *Press the **Remember Me** checkbox if you'd like to make your login more convenient in the future.*

2. Press **Log In** to enter

Password not working? Click the "Forgot password?" link and follow the instructions.
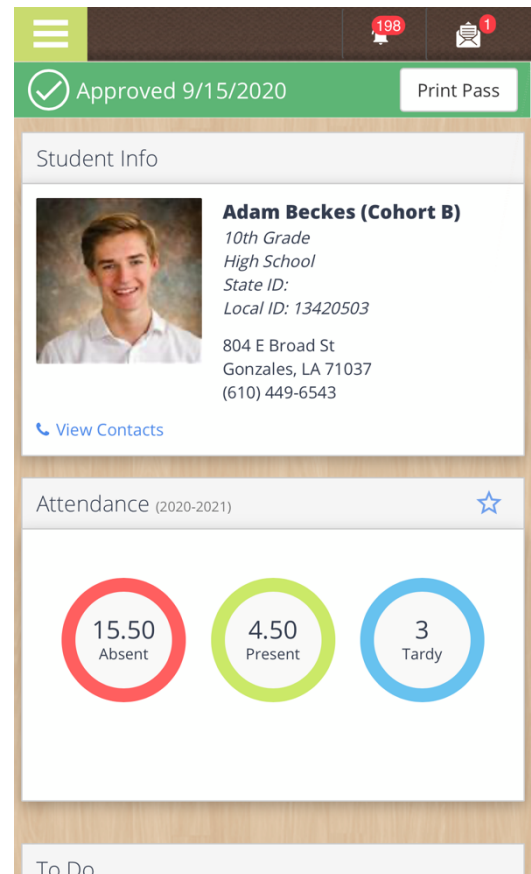
Your OnCourse Connect Dashboard

On your dashboard (see screenshot, right), scroll down in the feed to see:

- Attendance
- To-Do List / Homework
- Latest Assignment Grades
- Grades
- Teacher Websites

To navigate to different areas, like Classroom, Schedules, Calendars, Behavior, and Settings, click the green menu button in the top-left corner.
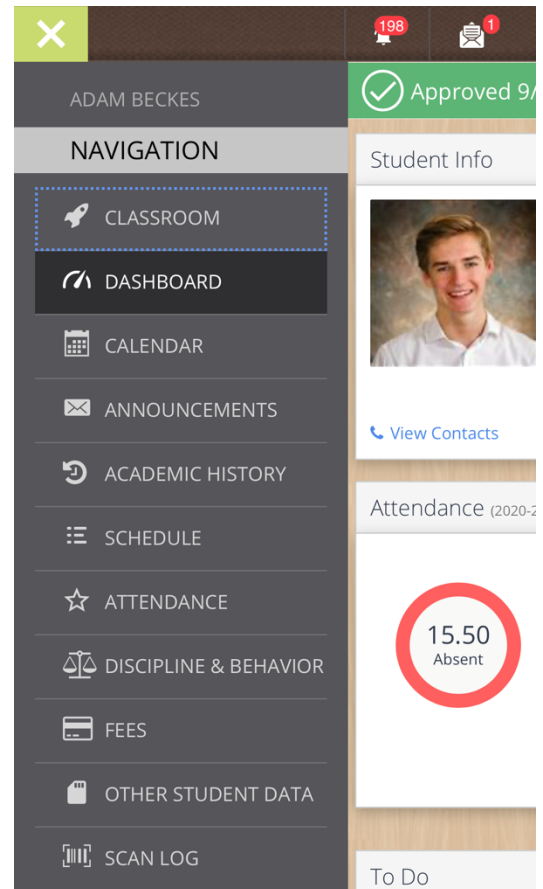
Your Navigation Menu

Clicking the menu button in the top-left corner will open several areas to visit, including:

- Classroom (Students only)
- Calendar
- Announcements
- Academic History
- Schedule
- Attendance
- Discipline & Behavior
- Fees (if applicable)
- Scan Log (if applicable)

- Profile
  Use this area to update your e-mail or change your theme.
- User Guide
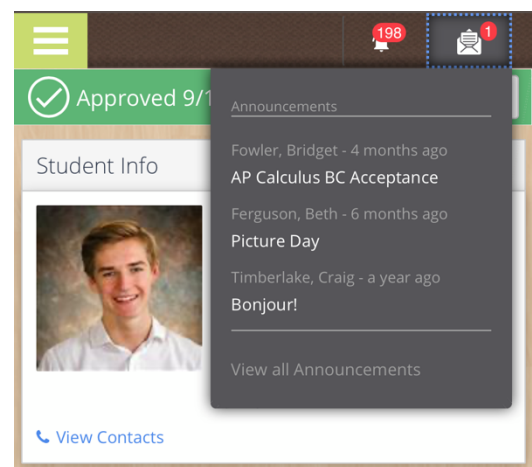 *Watch a How-To video*
- Log Out

Checking Your Messages

Click the messages icon in the top-right corner of your screen to open incoming messages from the school or teachers.

Note that these messages are one-way. You will not be able to respond to these messages in this area.
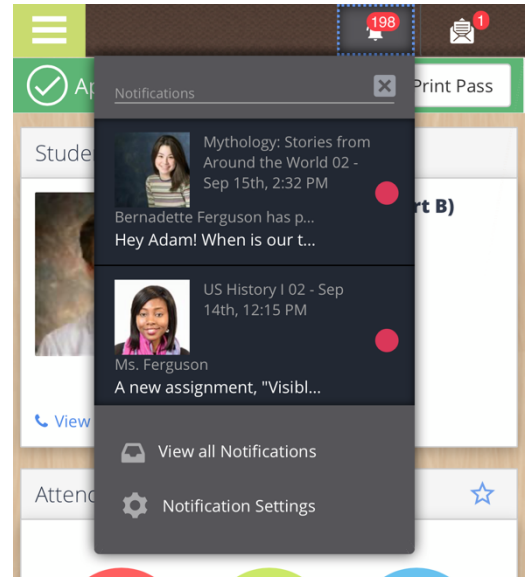
Checking Your Notifications

Click the bell icon in the top-right corner to open your *Notifications*.

These notifications may be different depending on whether you are a student or guardian.

Click the **Notification Settings** button to configure your e-mail notifications.

Accessing OnCourse Classroom

If your school district is using the **OnCourse Classroom** Learning Management System (LMS), here are guidelines for accessing it:

For Parents/Guardians

When a parent/guardian logs into OnCourse Connect, they can scroll down to find the "To Do" area.
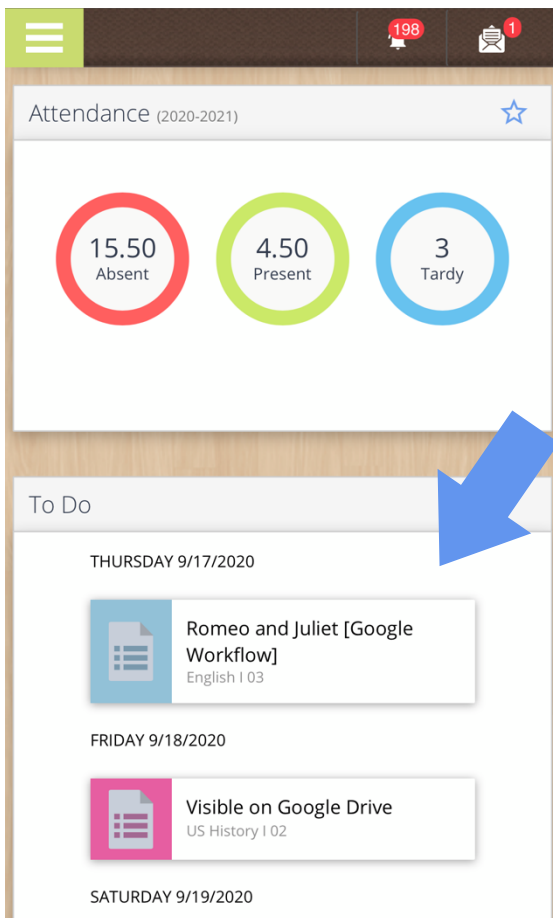
Under "To Do", parents/guardians can review assignments that are upcoming or overdue.
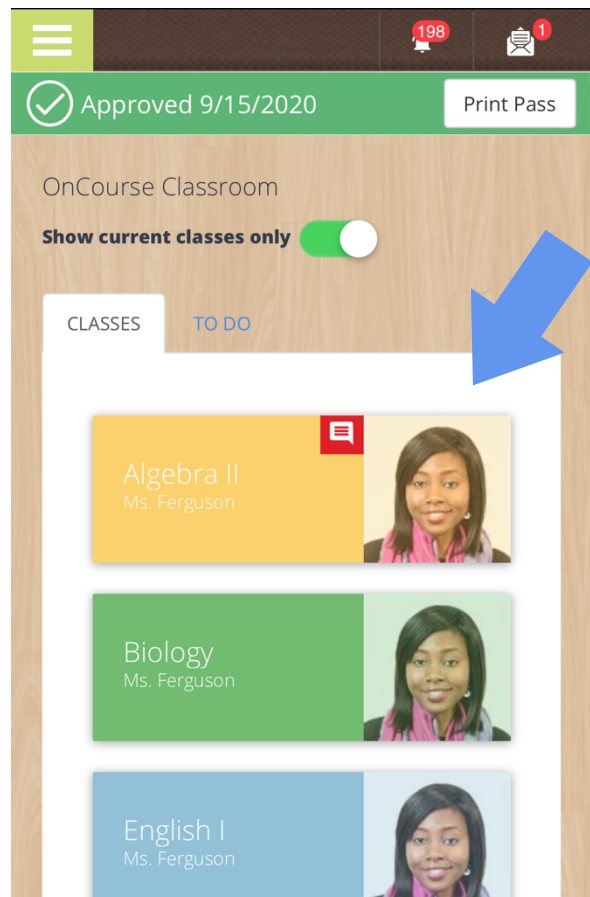
For Students

When a student logs in, they are taken immediately to the **Classroom** area (see below.)

They can click on any class to see messages, assignments, and resources for this class. Here they can complete homework, quizzes, and classwork.
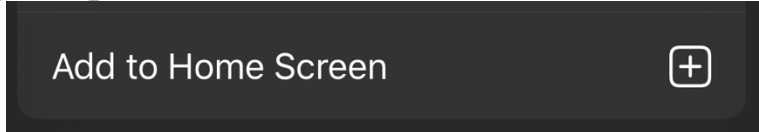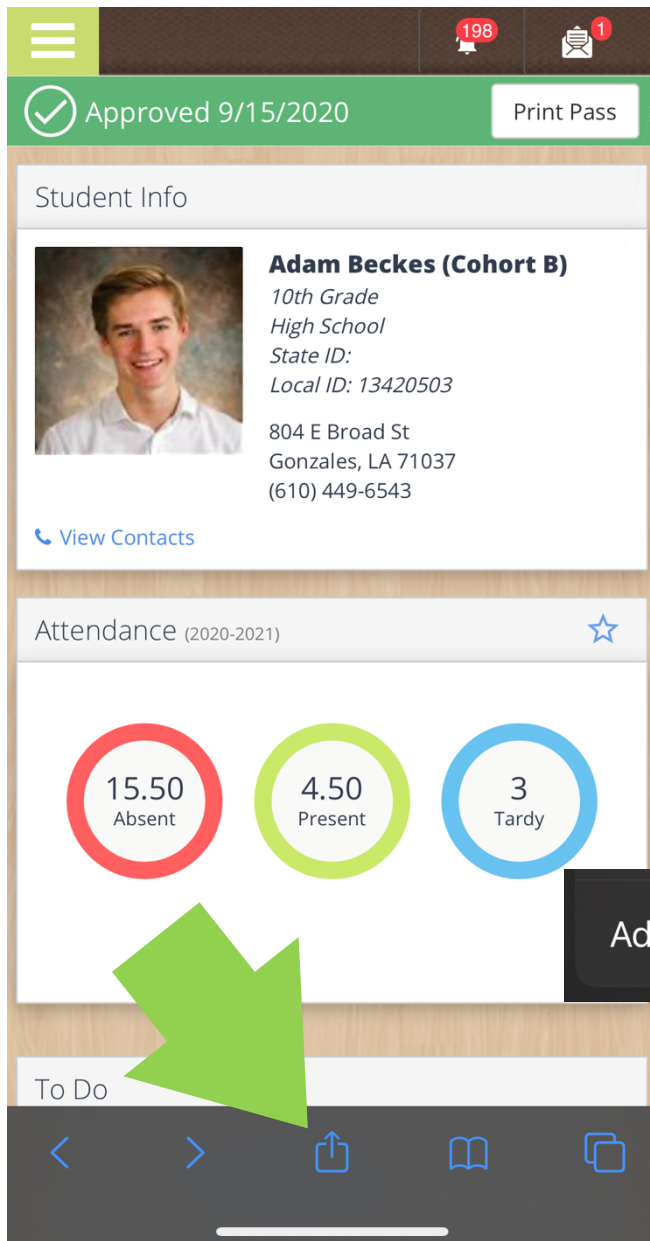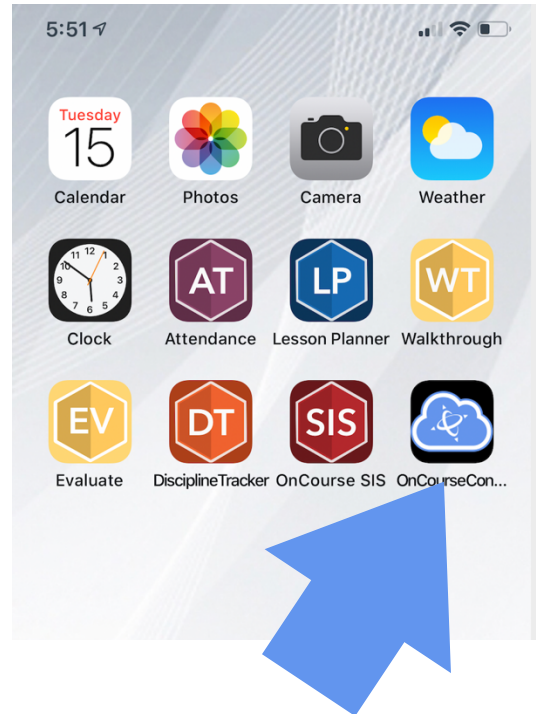
Parent/Guardian View

Student View

Adding a Shortcut to Your Home Screen (iPhone)

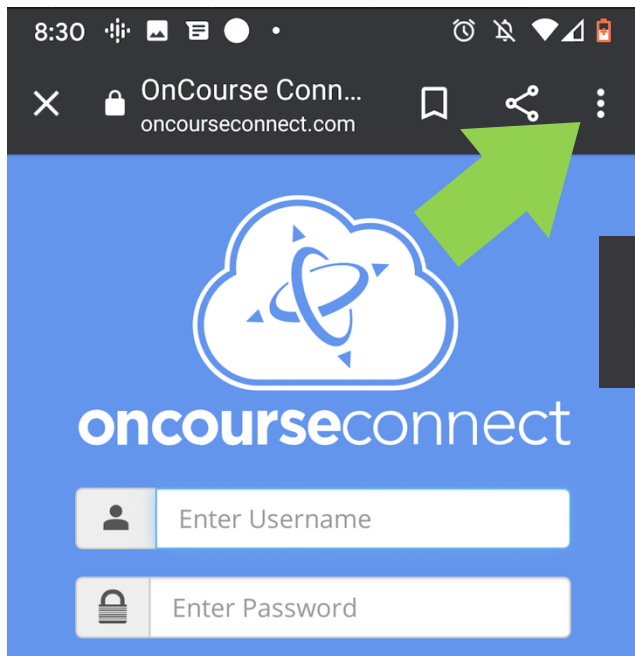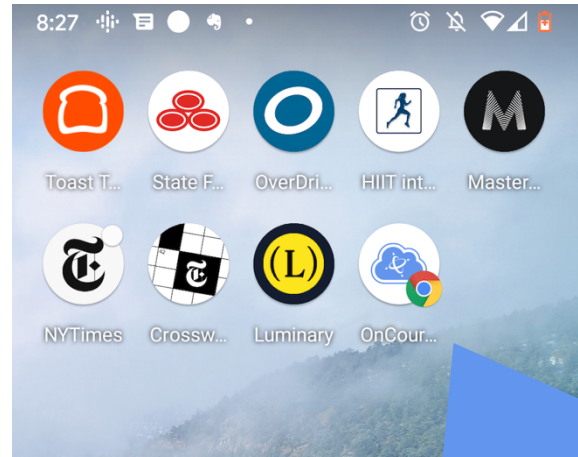To add an app shortcut (see blue arrow, right) to your iPhone:

1. Log into OnCourse Connect
2. Click the Actions button at the bottom of your phone browser (see green arrow, below)
3. Click **Add to Home Screen**

Adding a Shortcut to your Home Screen (Android)

To add an app shortcut (see blue arrow, right) to your Android Phone:

1. Log into OnCourse Connect
2. Click the Options icon (three dots) at the top-right of your screen (see green arrow, below)
3. Click **Add to Home Screen**