

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
November 19, 2020

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 6:05 P.M. as a remote/virtual meeting, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and as amended by P.L.2020, c. 11.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975.

Mrs. Laut led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: John Conover (arrived at 6:12pm), Jenna DeCicco, Kathleen Dolton, Alice Myers Sarah Platt, Heather Samuelson, Mike Sweeder, Courtney Laut, Staci Endicott

MEMBERS ABSENT: None

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Michele D. Roemer, Ed.D., Interim School Business
Administrator Board Secretary
Lou Greco, School Solicitor

Approval of Minutes

Motion was made by Mrs. Laut, second by Mrs. Samuelson that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

October 15, 2020 - Regular Meeting

October 15, 2020 - Executive Session Meeting

Motion carried unanimously on roll call vote. 8-0

Public Forum - *Agenda Items Only*

Meeting was opened to the public at 6:07 P.M.

- No comments

Public Forum was closed to the public at 6:09 P.M.

Presentations

1. STAFF RECOGNITION

2020 Teachers and Educational Support Staff of the Year

Sue Fischer-Teacher-Dawes Ave. School
Sue Staiano-Nurse-Dawes Ave. School

Phillip Pallitto-Teacher-Jordan Road School
Joyce Klemic-LDTC-Jordan Road School
Maria Fernandez-Mora-Paraprofessional- New York Ave. School

Atlantic County Teacher of the Year
Phillip Pallitto - Jordan Road

Custodians for their hard work during the health emergency

Melissa Bell
Chris Gitsas
Allen Horan
Anthony Leon
Timothy Johnson
Frank Brunetti
Garo Dolbebian
Steve Fonte
Kenny Johnson
Jeff Kendall
Jim Waniak
Ed Doran
Michelle Johnson
Jim Simon

2. *DONATED MASKS*

The Somers Point Board of Education accepted masks for staff and students which were donated by the State of New Jersey.

3. *SSDS DATA PRESENTATION 19-20 SCHOOL YEAR – DR. CARNEYRAY-YODER, SUPERINTENDENT OF SCHOOLS*

Dr. CarneyRay-Yoder, Superintendent of Schools Reported on the SSDS for the 19-20 school year. She indicated that there were 22 incidences at Jordan Road and 0 at both Dawes Avenue and New York Avenue Schools.

Motion was made by Mrs. Samuelson, second by Dr. Myers to the SSDS data for the 1920 School Year as presented by the Superintendent of Schools, Dr. CarneyRay-Yoder.

Motion carried unanimously on roll call vote. 9-0

Communications – Superintendent Report

Statement by the Superintendent Regarding Closures due to COVID-19.

This is not an easy decision to make in any emergency situation, but during the current health emergency, this decision is a million times more difficult. How is it more difficult than calling a snow day you may ask? Taking a district from hybrid to remote does not involve any type of radar or barometer to gauge if it will be safe to have students and staff come to school. It also requires hours, if not days of investigation, interviews, phone calls, etc. with major agencies in the State that are backlogged with calls. Each individual situation, no matter on what day of the week or time of the notification, requires:

- *Call to Department of Health to put on the record and hopefully start contact tracing*
- *Call to Business Administrator and Supervisor of Facilities to start deep clean and sterilization of all hot spots*
- *Contact tracing by the Superintendent along with the nurses and principals*
- *Identification of all students and staff impacted*
- *Contacting all impacted people*
- *Follow up with the Department of Health on the process, recommendation, etc.*
- *Contact of BOE, Staff, and impacted families*
- *each case is an individual occurrence*

Any changes in the process are driven by discussions with the Department of Health and if investigations have to be completed due to inability to be tested immediately or other factors, it is required for a temporary shut down to investigate.

The most important thing for the students of Somers Point is to be within our school walls. We need them and the students need us academically but also emotionally. However, I will not play roulette with the health of my students or Staff, if I have control to do so. While I cannot predict anything, I can do my research and do what is best for all the humans I am charged with caring for on a daily basis.

HIB Reporting

Motion was made by Mrs. Dalton, second by Mrs. Laut to affirm there were no HIB incidents reported for the Somers Point School District from September 10, 2020 through October 9, 2020 in accordance with N.J.A.C. 6A:16-7.1. Motion carried unanimously on roll call vote. 9-0

Motion was made by Mrs. Samuelson, second by Mrs. Platt to acknowledge there were no HIB incidents reported for the Somers Point School District from October 08, 2020 through November 12 in accordance with N.J.A.C. 6A:16-7.1. Motion carried unanimously on roll call vote. 9-0.

Motion was made by Dr. Dolton, second by Mrs. Samuelson to approve the 2019-2020 HIB Self-Assessment Scores:

Jordan Road 57/78

Dawes Ave 69/78

NYA 61/78

Overall Rating of 62

Motion carried unanimously on roll call vote. 9-0.

Enrollment Report

Somers Point School District Enrollment Report of 807 as of November 13, 2020.

Evaluation Models

Motion by Mr. Conover, second by Dr. Myers to approve the Danielson Evaluation Model for teachers and NJPEPL Model for Administrators.

Motion carried unanimously on roll call vote. 9-0.

Student Handbooks

Motion by Mr. Conover, second by Dr. Myers to approve the 2020-2021 student handbooks for Jordan Road and Dawes Avenue Schools.

Motion carried unanimously on roll call vote. 9-0.

Election Results

The county has not certified election results as of this meeting.

Communications-Correspondence

- **Board Member Resignation – Sarah Platt, December 1, 2020.**

Motion by Mrs. Samuelson, second by Dr. Myers to accept the resignation of Board of Education member, Sarah Platt effective December 1, 2020.

Motion carried on roll call vote. 8-1-0. (Mr. Sweeder refused to accept the resignation; Dr. Myers voted yes, reluctantly).

The board will begin accepting letters of interest for Mrs. Platt's position, which ends December, 2021. Letters should be addressed to the attention of the Board President, Mrs. Staci Endicott, c/o Board of Education Office, 121 West New York Avenue, Somers Point, NJ 08244. Letters will be accepted up until Friday, December 11, 2020.

Communications – Committee Reports

- **Student and Community Affairs – Chair – Courtney Laut**
 - No Report
- **Instruction Committee – Chair – Heather Samuelson**
 - No Report
- **Finance / Negotiations Committee – Chair – Michael Sweeder**
 - No Report
- Negotiations:
 - No report at this time
- **Policy Committee – Chair – Sarah Platt**
 - *No Report*
- **Foundation for Education Liaison – Michael Sweeder**
 - *No Report*
- **City Council Liaison – Staci Endicott**
 - *No Report*

Agreements/Applications/Contracts

Motion by Mrs. Laut, second by Mrs. Samuelson to approve the following agenda items 1-9. Motion carried unanimously for all items on roll call vote. 9-0.

1. ***Nursing Plan***

Approve the 2020-2021 Nursing Plan.

2. ***GWYNEDD MERCY UNIVERSITY SCHOOL OF BUSINESS AND EDUCATION STUDENT TEACHING AGREEMENT***

Approve an agreement with Gwynedd Mercy University for virtual student teacher placement for the 2020/2021 school year. With the advance understanding that this will be a completely virtual teaching experience.

3. **Transfer of Vehicle Agreement-Atlantic County and The Somers Point Board of Education**
 Approve n agreement between the County of Atlantic and the Board of Education of the Somers Point School District for transfer of vehicle(s) for use by the Somers Point School District.

4. **2020-2021 Pre-School Grant Transfers**
 Approve the transfers for the 2020-2021 PEA grant.

From Account	To Account	Amount
20-218-200-3250	20-218-100-101	50,324
20-218-200-3250	20-218-100-106	23,411
20-218-200-3250	20-218-200-104	24,247
20-218-200-3250	20-218-200-200	33,244
20-218-200-3250	20-218-200-110	<u>56,467</u>
Total		187,724

5. **Gateway Community Action Partnership Contract - Master Teacher Preschool Education Aid**
 Enter into an Agreement with Gateway Community Action Partnership to provide the services of a Master Teacher under the Preschool Education Aid at a fee of \$24,535 ending June 30, 2021.
 Contract on file in the business office.

6. **Application for Atlanticare Healthy Schools/Healthy Children Grant**
 Approve the submission and acceptance of an application for a \$750.00 Atlanticare Healthy Schools/Healthy Children Grant for the 2020-2021 school year.

7. **Application for the 2020-2021 Sustainable Jersey for Schools Grant**
 Approve the submission and acceptance of an application for a \$2,000 Sustainable Jersey for Schools Grant for the 2020-2021 school year.

8. **Agreements for Bilingual Assessments and Bilingual CST Evaluations**
 Approve the following agreements for services provided to the Child Study Team:
 Marisel Marrero - Bilingual Learning Assessment at \$500/case
 Cross County Clinical & Educational Services, Inc. - CST Evaluations - Bilingual at \$915/each
 Cross County Clinical & Educational Services, Inc. - Translation/Interpreter Services-\$100-250/hour
 Minimum of 2 hours
 The Bilingual Child Study Team - Bilingual CST Evaluations at \$1,100/evaluation.

9. **Commission of the Blind Contract - Education Level 1**
 Approve a contract with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired in the amount of \$1,594 with a start date of November 1, 2020 through June 30, 2021 for student ID# 997126

Curriculum

Pre-School Expansion Grant 2021-2022

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the 2021-2022 Pre-school expansion grant inclusive of programmatic and enrollment elements with budget to be determined at such a time as state aide ratios are released to district.

Motion carried unanimously on roll call vote. 9-0.

Proposal for 20-21 Continuation of Activities/Athletics

Motion was made by Mrs. Laut, second by Mrs. Samuelson to approve the 2020-2021 proposal by the SPEA in consultation with Mr. Mathew Thomas (Assistant Principal) for the resumption of Activities/ Athletics in the Somers Point School District within the parameters of the proposal and all State of New Jersey Executive Orders and District Level Decisions. This includes that the Atlantic County Superintendents' Association has agreed that Winter Sports will not take place during the 2020-2021 school year.

Discussion: Board Members requested additional information and confirmation with regards to the proposal.

Motion was made by Mrs. Samuelson, second by Mr. Conover to postpone the above item until more information is made available.

Motion carried unanimously on roll call vote. 9-0.

Facilities

Use of Facilities – Somers Point Education Foundation

Motion was made by Dr. Myers, second by Dr. Dolton to approve the Somers Point Foundation for Education to use the Jordan Road School fields for a socially distanced outdoor vendor fair on November 28, 2020.

Motion carried unanimously on roll call vote. 9-0.

Finance

Motion by Mrs. Samuelson, second by Dr. Myers to approve the following agenda items 1-5.

1. Chrome Book Donation

Accept the donation to Dawes Avenue School of 6 Chrome Books from Melanie Wagner to be shared by the 3rd grade team for student use, once they have proper software installed from the district.

2. ASSA Application Submission

Approve the submission of the 2020-2021 school year Application for State School Aid (ASSA) to the New Jersey Department of Education.

3. Out of District Professional Development – M. Thomas

Approve Mathew Thomas to attend 3 - Leader 2 Leader professional development sessions not to exceed \$500. Dates TBD.

4. Out of District Professional Development – Travel and Mileage Expenses

Approve the out-of-district professional development travel and mileage expenses, not to exceed \$1,500, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Staff members:

Walter Wroniuk

Timothy Williams

Jim Waniak

Professional Development: All State and County Meetings; Location TBD; Cost TBD; Mileage: TBD.

5. Fixed Asset Report 2019-2020 School Year

Accept the 2019-2020 school year Fixed Asset Report.

Policies

First Reading

Motion by Mrs. Samuelson, second by Mrs. DeCicco to approve the first reading of the following policies as recommended by the Superintendent of Schools, Dr. Michelle CarneyRay-Yoder.

2431.3 New - Heat Participation for Student Athlete Safety
8561 Revised - Procurement Procedures for School Nutrition Program
8420 Revised - Emergency and Crisis Situations
8320 Revised - Personnel Records
7510 Revised - Use of School Facilities
7450 Revised - Property Inventory
7440 Revised - School District Security
6470.01 New - Electronic Funds Transfer and Claimant Certification
6440 Revised - Cooperative Purchasing
5620 Revised - Expulsion
5610 Revised - Suspension
5330.05 New - Seizure Action Plan
5330.04 Revised - Administering an Opioid Antidote
5320 Revised - Immunization
5200 Revised - Attendance
5111 Revised - Eligibility of Resident Non-Resident Students
2622 Revised - Student Assessment
2464 Revised - Gifted and Talented Students
2451 Revised - Adult High School
1620 Revised - (1) Administrative Employment Contracts
2431 Revised - Athletic Competition
2270 Revised - Religion in Schools
1649 New - Federal Families First Coronavirus (Covid-19) Response Act
1648.03 New - Restart and Recovery Plan Full Time Remote Instruction
1648.02 New - Remote Learning Options for Families
1648 Revised - Restart and Recovery Plan
Motion carried unanimously on roll call vote. 9-0.

Second Reading - #3282 Use of Social Networking Site

Motion by Mrs. Samuelson, second by Mrs. Laut to approve the second reading of the following policy as recommended by the Superintendent of Schools, Dr. Michelle CarneyRay-Yoder:

3282 Use of Social Networking Site
Motion carried unanimously on roll call vote. 9-0.

Transfer of Funds

Monthly Transfers

Motion by Mrs. Samuelson, second by Dr. Dolton to approve the Adjustments for the Budget as presented and made part of these minutes.

ACCOUNT NAME

ACCOUNT NUMBER

AMOUNT

TO	HEALTH SRVS SALARY	11-000-213-104-00-0000-060	3348.82	
FROM	ATTENDANCE SALARY	11-000-211-110-00-0000-055		3348.82
TO	MEDIA PURCH SVS - DWS	11-000-222-320-00-0000-050	544.12	
FROM	CUSTODIAL SALLIB/MEDIA SUPPL	11-000-222-610-01-0000-055		544.12
TO	CUSTODIAL- WKSHP/REG FEES	11-000-262-580-00-0000	215.6	
FROM	CUST-MILAGE/TRAVEL	11-000-262-581-00-0000		59.05
FROM	CARE UPKEEP GROUNDS	11-000-263-610-00-0000		156.55
TO	GRADES 6-8 LT SUB	11-213-100-101-00-A000-055	5280	
FROM	RESRM - SUB TEACHING JRS	11-130-100-101-00-LT00-055		5280
TO	TRAVEL - ALL OTHER	11-000-266-580-00-0000	29.64	
FROM	SERCURITY- SUPPLIES & MT	11-000-266-610-00-0000		29.64
TO	MAINT-CONTR	11-000-261-610-00-0000	23.45	
FROM	MNCTE- SUPPLIES & MTLs	11-000-261-420		23.45

Motion carried unanimously on roll call vote. 9-0.

Cash Report

Motion was made by Mrs. Samuelson second by Dr. Dolton to approve the Cash Report for the month of October, 2020.

Motion carried unanimously on roll call vote 9-0.

Secretary’s Financial Report

Motion was made by Mrs. Samuelson second by Dr. Dolton to approve the Report of the Secretary for the month ending October 31, 2020, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of October 31, 2020 after review of the Secretary’s Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried unanimously on roll call vote. 9-0.

Treasurer’s Financial Report

Motion was made by Mrs. Samuelson second by Dr. Dolton to approve the Treasurer’s Report for the month ending October 31, 2020, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of October 31, 2020, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried unanimously on roll call vote 9-0.

Bills List

Motion was made by Dr. Myers, second by Mrs. Samuelson that the Somers Point Board of Education approve the Bills List as presented and made part of these minutes.

General - \$ 537,789.45

Capital - \$ 13,550.00

Payroll - \$1,365,027.61

TOTAL - \$ 1,916,367.06

Motion carried unanimously on roll call vote. 9-0

Executive Session

Motion was made by Mrs. Samuelson, second by Dr. Myers that at 7:40 P.M that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:
 - Personnel & Contractual
- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.

Re-Open to Public

- Motion was made at 8:55 P.M that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Personnel & Contractual Matters

Motion carried unanimously on roll call vote 9-0

Personnel

Revised Permanent Substitute Rate – Matthew McLaughlin

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Matthew McLaughlin at the revised permanent substitute rate of \$170 per day effective October 16, 2020 through December 31, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Revised Long-term Substitute Rate – Danielle Naoum and Robert Derbyshire

Motion by Mrs. Samuelson, second by Dr. Dolton to revise the long-term substitute rate for Danielle Naoum and Robert Derbyshire to \$200/day effective October 16, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Achievement and Improvement Through Mentoring (AIM) – C. Reinhold Stipend \$1,000

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Christine Reinhold to serve as an AIM mentor at Jordan Road School for the 2020-2021 school-year with a stipend of \$1,000.

Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Part-time Secretary to the Business Administrator – Tina Loder

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Tina Loder as a 12 month part-time Secretary to the Business Administrator, 25 hours a week, at a pro-rated salary of \$25,200, effective December 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Principal- New York Ave. School – Dr. Michelle Cinciripino (Kaas)

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Michelle Cinciripino (Kaas) as Principal of New York Ave. School effective July 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Fieldwork Placement – Stockton University

Motion by Mrs. Samuelson, second by Dr. Dolton to approve the following for virtual fieldwork placement for the spring semester, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools:

Name: Erin Gorman
University/College: Stockton University
Cooperating Teacher: Brenda Bullard
School: Jordan Road

Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Peer Coach (Technology) – T. Unsworth \$1,850

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Tiffany Unsworth to serve as a Technology Peer Coach for the 2020-2021 school-year with a stipend of \$1,850, as recommended by the Superintendent of Schools, Dr. Michelle CarneyRay-Yoder. Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Professional Learning Community Facilitator – A. Carroll \$1,500

Motion by Mrs. Samuelson, second by Dr. Dolton to approve Allyson Carroll, New York Avenue/Dawes Avenue - PreK to serve as a Professional Learning Community Facilitator for the 2020-2021 school-year with a stipend of \$1500, as recommended by the Superintendent of Schools, Dr. Michelle CarneyRay-Yoder. Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Fieldwork Placement – Gwynedd Mercy University Student

Motion by Mrs. Samuelson, second by Dr. Dolton to approve the following Gwynedd Mercy University Student for virtual fieldwork/student teaching placement for the Spring Semester, as recommended by the Superintendent of Schools, Dr. Michelle CarneyRay-Yoder:

Name: Lorenza Patitucci
College/University: Gwynedd Mercy University
Cooperating Teacher: Julia Lindsay
Grade/School: Pre-K/New York Avenue

Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Part Time Teacher Non-Public – Megan Ponzio Step 1 BA (PT) Pro-rated

Motion by Mrs. Samuelson, second by Dr. Dolton approve Megan Ponzio as a Part Time Teacher at St. Joseph's Regional School, 19.5 hours a week, at a pro-rated salary of \$16,855 (Step 1 BA), effective January 4, 2021 as recommended by Superintendent of Schools, Dr. Michelle CarneyRay-Yoder. Motion carried by roll call vote 8-0-1 (Mr. Sweeder Abstaining)

Public Comment – Non Agenda Items

Motion by Mrs. Endicott to open the meeting to the public at 9:04pm.

- Jennifer Rowe, Teacher Jordan Road School commented on virtual clubs and sports, asking for the board to take into consideration the emotional and social well being of our staff and students
- Josh Tostevin, SPEA President, thanked the custodial/maintenance staff for all their dedication this summer. He also questioned why the board has refused the union's request to add the custodians into the union voluntarily.

Being no further comments, President Endicott closed the public comment portion of the meeting at 9:09pm.

Board Forum

- Mr. Sweeder indicated that the Education Foundation will be holding a virtual fund raiser and a capital campaign by mail.
- Mrs. Samuelson thanked Mrs. Platt for her service on the board
- Mrs. Platt stated that she was thankful for her time on the board.
- Mrs. Endicott congratulated the teachers, service professionals and custodial/maintenance staff for their service to the school and she wished everyone a great Thanksgiving.

Adjournment

Motion was made by Mrs. Laut, second by Dr. Myers that at 9:10 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously. 9-0.

Respectfully submitted,

Michele D. Roemer, Ed.D.
Interim Business Administrator/Board Secretary