

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
October 15, 2020

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 6:01 P.M. as a remote/virtual meeting, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and as amended by P.L.2020, c. 11.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975.

Mrs. Endicott led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: John Conover, Jenna DeCicco, Kathleen Dolton, Sarah Platt, Heather Samuelson, Mike Sweeder, Courtney Laut, Staci Endicott

MEMBERS ABSENT: Alice Myers

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Michele D. Roemer, Ed.D.,
Interim School Business Administrator Board Secretary
Lou Greco, School Solicitor

Approval of Minutes

Motion was made by Mrs. Samuelson, second by Mrs. Laut that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

September 17, 2020 - Regular Meeting

September 17, 2020 - Executive Session Meeting

September 23, 2020 - Special Meeting

Motion carried unanimously on roll call vote. 8-0

Public Forum - *Agenda Items Only*

Meeting was opened to the public at 6:04 P.M.

- No comments

Public Forum was closed to the public at 6:05 P.M.

Presentations

None

Communications – Superintendent Report

HIB Reporting

Motion was made by Mrs. DeCicco, second by Mrs. Samuelson to acknowledge there were no HIB incidents reported for the Somers Point School District from September 10, 2020 through October 08, 2020 in accordance with N.J.A.C. 6A:16-7.1. Motion carried unanimously on roll call vote. 8-0

Motion was made by Mrs. DeCicco, second by Mrs. Samuelson to affirm there were no HIB incidents reported for the Somers Point School District from August 12, 2020 through September 10, 2020 in accordance with N.J.A.C. 6A:16-7.1. Motion carried unanimously on roll call vote. 8-0

Enrollment Report

Somers Point School District Enrollment Report of 809 as of October 12, 2020.

Communications-Correspondence

- NJSBA Virtual Workshop 2020
 - This year's NJSBA workshop will be held on October 20 - 22nd virtually. The agenda for the three days can be found <https://virtualworkshop.njsba.org/en/#agenda>.

Communications – Committee Reports

- **Student and Community Affairs – Chair – Courtney Laut**
 - Sports and Activities Proposal from SPEA
 - Stipends
 - Hybrid planning update – more student contact time
 - Technology and rolling out of devices
 - Announced breakfast and lunch numbers to date
- **Instruction Committee – Chair – Heather Samuelson**
 - Hybrid Update Dawes and NYA
 - Progress on hybrid plan for Jordan
 - Technology delivery for Dawes
 - How ELL services are going in remote/hybrid
 - Adoption of new ELA curriculum
 - Activity/Athletic Proposal
- **Finance / Negotiations Committee – Chair – Michael Sweeder**
 - Chiller Replacement at Jordan Road
 - 21-22 Budget Timeline
 - 2 Year AHERA Compliance and Management Plan
 - IAQ and IPM Plans
 - Food Service Update
 - Obsolete Items
 - Tuition Contracts
 - Transportation Contract
 - Annual Subscription Information
 - Facilities Director Update
 - Personnel Changes
 - Athletics/Activities Proposal

Negotiations: - No report at this time

- **Policy Committee – Chair – Sarah Platt**
No Report
- **Foundation for Education Liaison – Michael Sweeder**
No Report
- **City Council Liaison – Staci Endicott**
No Report

Agreements/Applications/Contracts

3 Year AHERA Compliance and Asbestos Management Plan

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve a contract to TTI Environmental, Inc. to conduct AHERA asbestos inspections and develop the Asbestos Management Plan (AMP) for NYA and Dawes Avenue at an estimated cost of \$11,184.

Motion carried unanimously on roll call vote. 8-0

Replacement of Existing Chiller at Jordan Road School

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve Proposal for Professional Services FVHD #9010 in the amount of \$12,500 for Architectural/Engineering Fees. Motion carried unanimously on roll call vote. 8-0

Transportation Contracts

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the following transportation contracts through Greater Egg Harbor Regional School District:

Route	Contract		
SP-1 Athletic and Field Trips	CM18	Integrity Transportation	\$359.81 first 4 hours; \$99 per each additional hours
ACS-GE15 Atlantic County Special Services	CM17G	Sheppard Bus	\$65,412 for 2020-2021
SP-E McKinney Vento Students	CM19X	Loyalty Bus	\$38,808 pro-rated ends 10/23/2020

Motion carried unanimously on roll call vote. 8-0

Tuition Contracts

Motion was made by Mrs. Samuelson, second by Dr. Dolton that the Board approve two (2) tuition contracts according to McKinney-Vento to Egg Harbor Township School District as follows:

Student #14827746 - \$14,985 (\$83.25 per diem) Effective September 8, 2020 through June 30, 2021

Student #14827773 - \$14,985 (\$83.25 per diem) Effective September 8, 2020 through June 30, 2021

Motion carried unanimously on roll call vote. 8-0

Facilities

Indoor Air Quality Program

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the Indoor Air Quality Program for the 2020-2021 school year. Motion carried unanimously on roll call vote. 8-0

School Integrated Pest Management Plan

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the 2020-2021 school year School Integrated Pest Management Plan. Motion carried unanimously on roll call vote. 8-0

Comprehensive Maintenance Plan – M1

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the Comprehensive Maintenance Plan for the 2020/2021 school year. Motion carried unanimously on roll call vote. 8-0

Emergency Readiness and Food Biosecurity Plan

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the 2020-2021 Emergency Readiness and Food Biosecurity Plan. Motion carried unanimously on roll call vote. 8-0

Finance

Health Insurance Premium Added – EHP Plan

Motion was made by Dr. Dolton, second by Mrs. Platt to accept the addition of the Amerihealth EHP Plan and Benecard Trust NJEHP Plans as required by P.L. 2020, c. 44, effective January 1, 2021. Motion carried unanimously on roll call vote. 8-0

Coronavirus Relief Fund (CRF) Grant

Motion was made by Dr. Dolton, second by Mrs. Platt that the Somers Point Board of Education accepts the Coronavirus Relief Fund Grant in the amount of \$88,786. Motion carried unanimously on roll call vote. 8-0

Disposal of Fixed Assets

Motion was made by Dr. Dolton, second by Mrs. Platt to approve the disposal* and removal from the fixed assets list of equipment that has been deemed obsolete and/or irreparable with no worth to upgrade to the standard of use required in the district.

Public Content

Item	Number	Location
Library Book Catalog	#02490	Jordan
Ice Machine	#03308	Dawes

Motion carried unanimously on roll call vote. 8-0

*Prior to disposal, the business office will try and sell the items through an auction service and/or NJASBO.

Field Hockey Assignor Fee

Motion was made by Dr. Dolton, second by Mrs. Platt to approve the Field Hockey Assignor Fee for Rosalyn Gill at the middle school rate of \$62.00 for the 2020/2021 school year. Motion carried unanimously on roll call vote. 8-0

Professional Services

Corrective Action Plan – SEMI

Motion was made by Mrs. Samuelson, second by Mrs. Laut that the Somers Point Board of Education approve the Corrective Action Plan for the SEMI Program as on file in the Business Office. Motion carried unanimously on roll call vote. 8-0

Transfer of Funds

Monthly Transfers and Cash Reports for the Month of September, 2020.

Motion was made by Mrs. Samuelson, second by Mrs. Platt to approve the adjustments for the Budget as presented and made a part of these minutes. 2020.

	Account Name	Account Number	Amount	
TO	COMMUNICATION	11-000-230-530-00-0000	1575	
FROM	GEN ADMIN- TECH SERVICES	11-000-230-340-00-0000		1575
TO	CUSTODIAL RENTALS	11-000-262-441-000-0000	10100	
FROM	CUSTODIAL SAL	11-000-262-100-00-A000		10100

TO	PURCHASED PROFESSIONAL	11-213-100-320	5000	
FROM	RES. RM SALARY SUB AID	11-213-100-106-00-A000		5000
TO	PURCHASED PROFESSIONAL	11-216-100-320	1600	
FROM	PRE K DISABILITY SUBS	11-216-100-101-00-A00		1600
TO	SALARIES RES RM	11-213-100-101-00-0000	108533.5	
FROM	OTHER SALAIERS RES RM	11-213-100-106-00-0000		70108
FROM	SUMMER SCHOOL AIDES	11-213-100-106-00-B000		1200
FROM	INSTRUCT SAL TCH 6-8	11-130-100-101-00-0000		15000
FROM	INSTRUCT SAL TCH 1-5	11-120-100-101-00-0000		22225.5
TO	SALARIES BILINGUAL	11-240-100-101-00-0000	7000	
FROM	BASIC SKILLS	11-230-100-101-00-0000		7000
TO	HEALTH SERVICES -SALARY	11-000-213-104-00-0000	5499.9	
FROM	ATTENDANCE - SALARY	11-000-211-110-00-000		5499.9

Motion carried unanimously on roll call vote. 8-0

Cash Report

Motion was made by Mrs. Samuelson second by Mrs. Platt to approve the Cash Report for the month of September 2020. Motion carried unanimously on roll call vote 8-0.

Secretary's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. Platt to approve the Report of the Secretary for the month ending September 30, 2020, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of September 30, 2020 after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote. 8-0

Treasurer's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. Platt to approve the Treasurer's Report for the month ending September 30, 2020, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of September 30, 2020, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.. Motion carried unanimously on roll call vote 8-0

Bills List

Motion was made by Dr. Dolton second by Mrs. DeCicco that the Somers Point Board of Education approve the Bills List as presented and made part of these minutes.

General \$730,357.70
TOTAL \$730,357.70

Motion carried unanimously on roll call vote. 8-0

Public Comment – Non Agenda Items

Meeting open to the public at 6:25 PM

- Julie Parker – read a statement from the SPEA with regards to the hybrid system, advocates for staff and students, and asked why the board did not voluntarily allow custodians into the SPEA.
- Dr. Cry – discussed the distribution of the iPads.
- Mr. Sweeder deferred comments on custodians. Mr. Greco indicated that was question for the district’s labor attorney.

Meeting closed to the public at 7:41 PM

Executive Session

Motion was made by Dr. Myers, second by Mrs. Laut that at 6:35 P.M that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:
 - Personnel
- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.

Re-Open to Public

- Motion was made at 7:55 P.M that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Personnel

Motion carried unanimously on roll call vote 8-0

Personnel

Resignation

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the resignation of the following staff, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position</i>	<i>School</i>	<i>Effective Date</i>
Kayla McDevitt	Instructional Assistant	New York Avenue	09/28/2020
Chelsi Johnson	Special Ed. 1:1 Personal Assistant	New York Avenue	09/28/2020
Neil Melville	Special Ed. 1:1 Personal Assistant	Jordan Road	09/28/2020
Edward Doran	Facilities Director	District	10/30/2020
Karin Stanks	PT Teacher	Dawes Avenue	10/16/2020

Motion carried on roll call vote 8-0

Retirement

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the retirement of Jane Leonardo, preschool teacher at Dawes Ave. School, effective January 1, 2021, as recommended by Dr. CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote 8-0

Appointment of Custodian

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the appointment of Edward Doran as a full-time, non-tenured custodian at a prorated salary of \$49,900, effective November 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Motion carried unanimously on roll call vote 8-0

Appointment of Interim Facilities Director

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the appointment of James Waniak as the Interim Facilities Director at a stipend of \$5,000, effective November 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote 8-0

Appointment of Administrative Assistant to the Superintendent

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the appointment of Mrs. Debra Skwysz as the Administrative Assistant to the Superintendent at a prorated salary of \$60,000, effective January 1, 2021, through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote 8-0

Professional Learning Community Facilitator

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the following teachers to serve as a Professional Learning Community Facilitators for the 2020-2021 school year at the rate of \$1500.

Jeanette Cellucci	JRS – 7 th Grade
Krystal Tardiff	JRS – 8 th Grade

Motion carried unanimously on roll call vote 8-0

Achievement and Improvement through Mentoring

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Jackie Wootton to serve as AIM mentor at Jordan Road School for the 2020-2021 school-year with a stipend of \$1,000. Motion carried unanimously on roll call vote 8-0

Peer Coaches

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the following teachers to serve as Peer Coaches for the 2020-2021 school year at the stipend rate of \$1850.00.

Philip Pallitto	Instructional Peer Coach
Patty Jensen	Instructional Peer Coach
Emily Ford	Special Education Peer Coach
Jeanette Cellucci	Technology Peer Coach

Motion carried unanimously on roll call vote 8-0

Athletic Director

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Devon Kallen as the Athletic Director of the Somers Point School District for the 2020-2021 school year at a prorated stipend rate of \$3,992.00 (80% or 8 months). Additional details of a proposal by SPEA listed for Athletic Director are noted below and apply to approval.

ATHLETIC DIRECTOR:

In addition to terms and conditions presented in the Schedule B Agreement signed by the Athletic Director, and approved by the Somers Point Board of Education, the following amendments will be made:

- Attends all Atlantic Cape Junior Athletic League meetings (zoom right now) and vote as a representative of SP schools.
- Keep current on league emails.
- Reviews eligibility of all athletes prior to the season and at each interim and report period.
- Notify all athletes who are not meeting eligibility requirements based on the student-athlete contract. This will still have to be done if there are no fall sports to inform eligibility for Winter/Spring.
- Keeps informed and knowledgeable of N.J.S.I.A.A./Cape Atlantic and Conference rules- resumption of play/executive orders.
- Assure the implementation of safety regulations and procedures. (**Work to develop COVID plan for resumption of play.)
- Plans and coordinates physical examinations for all athletes with the school nurse. Send home required sports physical paperwork from NJ State or upload to the website.
- Informs students, parents and coaches of incomplete sports physicals.
- Maintains a current inventory of equipment and supplies (within the budget statements) for each sports program.
- Based on current inventory, Order necessary supplies for winter and spring season at least 6 weeks prior to the upcoming sports season, this includes needed COVID sanitation supplies.
- Arrange for officials for home games for basketball, volleyball and the upcoming spring seasons assuming resumption of play based on executive orders.
- Schedules transportation for all athletic teams for the winter season.
- Reserves school facilities for after-school use.
- Works with city liaison to reserve use of fields for the upcoming spring season.
- Update student packet and athletic contract. **Must now include COVID-19.
- Communicate regularly with coaching staff and administration on any updates and changes.
- Communicate regularly with MRHS athletic director, as well as Northfield and Linwood
- Reserve track use for league meets held at MRHS in the Spring. This is done when the league schedule is released in March. I work with the MRHS track coaches and Mike Gatley to find dates that will work around their track schedule to host our home meets.
- Disseminate information from MRHS to the current 8th grade students (this process begins in March.)
- Send assignor fees to board office (basketball November/Track, Softball, Baseball February/March) and contract assignors to schedule officials for upcoming seasons.
- The Athletic Director will plan for resumption of all sports and activities, as outlined by the NJSIAA.
- The Athletic Director will ensure that all equipment is properly maintained, ordered, and sanitized according to the guidelines issued by the Governor, Department of Health, Department of Education, The CDC and/or The NJSIAA (New Jersey State Interscholastic Athletic Association).
- The Athletic Director will monitor attendance, and Google Classroom(s).
- The Athletic Director will work with the Coach to ensure fidelity of the sport, according to the appropriate setting.
- The Athletic Director will receive their stipend based on the following guide:

Planning, Developing a Resumption of Play Plan for every (winter and spring) sport, communicating with other schools and 1/2 of their stipend. the NJSIAA, ordering, and maintaining appropriate equipment, regardless of whether or not sports are canceled.

If ALL SPORTS are canceled Before January 31, 2021, then the Athletic Director shall receive 1/2 of their stipend.

If most sports are attempted and completed, and/or if ALL SPORTS are canceled AFTER February 1st, 2021 then the Athletic Director shall receive Their full stipend.

Motion carried unanimously on roll call vote 8-0

Extended Unpaid Leave of Absence

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the extended unpaid leave of absence of Jacqueline Krome, Special Education Teacher at Dawes Ave. until December 23, 2020, returning on January 4, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools

Motion carried unanimously on roll call vote 8-0

Long-term Substitute – Special Education

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Danielle Naoum to extend her long-term special education substitute teacher position until December 23, 2020 at the per diem rate of \$200, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote. 8-0

Approval of FFCRA Leave

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the following leave of absence as approved by Dr. CarneyRay-Yoder.

<i>Name</i>	<i>Leave Type</i>	<i>Position/School</i>	<i>Dates</i>
Erin Albrecht	FFCRA/FMLA	Teacher / JRS	10/05/2020 – 12/25/2020

Motion carried unanimously on roll call vote. 8-0

Long Term Substitute 5th Grade ELA

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Robert Derbyshire as a long-term substitute for Grade 5 ELA at a rate of \$200/day. Effective beginning October 5, 2020. Motion carried unanimously on roll call vote. 8-0

Permanent Substitute

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Matthew McLaughlin as a permanent substitute teacher at the rate of \$100 per diem, effective October 19, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote. 8-0

Jordan Road School I&RS Teams

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the following staff members for the Jordan Road School I&RS Teams for the 2020-21 school year at \$39.00 per hour, as needed, for teaching staff members.

Team 1: Grades 4 - 5	Team 2: Grades 6 - 8
Jim Scarano	Joe Schmidt
Mat Thomas (no fee)	Carleena Supp (no fee)
Joyce Klemic	Carly Stranges
Chrissy Quinn	Phil Pallitto
Jackie Wootton	Emily Ford

Motion carried unanimously on roll call vote. 8-0

Non Public Staff Contract Update

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve a change in contract for Amy Beth Barnhart from 23.75 hours a week to 27 hours a week, at a salary of \$39,531, retroactive to Oct 12, 2020. Motion carried unanimously on roll call vote. 8-0

Substitute Rate Changes

Motion was made by Mrs. Samuelson, second by Dr. Myers to approve the following substitute rate changes

- \$125 daily rate for paras
- \$170 daily rate for substitute teachers with teaching degree
- \$200 daily rate for long term substitutes hired by Somers Point BOE (non-Kelly Education individuals)

Motion carried unanimously on roll call vote, 8-0.

Board Forum

- Mr. Sweeder – Thanked the administration for how quickly they implemented the hybrid program at Jordan Road.

- Mrs. Endicott – thanked Mrs. Leonardo for her service to the district, that she was the epitome of a kindergarten teacher.
- Mr. Conover – indicated that he’s heard some complaints about the feed being sent home with the students. Dr. Roemer indicated that she had already set up a meeting with her on Friday to discuss this matter.

Adjournment

Motion was made by Mrs. Samuelson, second by Dr. Dolton that at 8:15 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously. 8-0

Respectfully submitted,

Michele D. Roemer, Ed.D.
Interim Business Administrator/Board Secretary